

Risk assessment for CITY DISCOVERY CENTRE
School visits 2006
Hazards common to all visits

Hazard	Risk	Precautions taken
Children at risk from passing cars while boarding and alighting from coaches	Low	Coaches directed to safe zone in main parking area and children directed to buildings
Fire risk in buildings being used for CDC activities	Low	Fire drill twice yearly ; Emergency doors constantly kept clear ; fire alarms and fire extinguishers checked regularly (certificates of maintenance available on request)
Children tripping/falling as moving from one area/session to another	Low	Surfaces maintained. First-aid trained CDC staff on-hand
Risks arising from Ponds/ woodlands/ in the wider landscape of the site	Low	Children to be supervised by adults at all times. In addition, vegetation around water to be kept low and so hazard made obvious.
Beehives/ horses in habitation at the site	Low	Children to be supervised by adults at all times.

Suggested points to aid Risk assessments from CITY DISCOVERY CENTRE School History Visits 2006

Tudor	Hazard	Risk	Precautions
Beliefs and superstitions	<ul style="list-style-type: none"> - children being allergic to herbs picked in herb garden - use of hot water urn for herbal tea making - allergies/burning due to tasting tea - problems with breathing (incense burning) 	Med	<ul style="list-style-type: none"> - CDC staff to warn teachers and children's hands to be washed afterwards - CDC staff & adults to have sole use of urn and to warn children/ all children to be positioned one metre from the hot water urn - CDC staff to warn children and teachers - Children with breathing problems do other activity
Household	<ul style="list-style-type: none"> - children dropping artefacts on feet/ floor - problems with getting dressing-up clothes on - concerns about children's welfare in dressing-up situations 	Low	<ul style="list-style-type: none"> - CDC staff to warn about passing artefacts carefully - CDC staff/ teachers/ adults to assist with getting clothes on and off - All CDC staff are police checked before participating in sessions
Harvest festival	<ul style="list-style-type: none"> - children tripping over feast table - children dropping artefacts on feet/ floor - problems with getting dressing-up clothes on - concerns about children's welfare in dressing-up situations - children tripping over while dancing 	Low	<ul style="list-style-type: none"> - CDC staff to warn about possible dangers - CDC staff to warn children to handle objects carefully - CDC staff/ teachers/ adults to assist with getting clothes on and off - All CDC staff are police checked before participating in household session - Long clothes to be held up belt and children to be made aware
School master	<ul style="list-style-type: none"> - children using ink, risk of getting it on hands - children pricking fingers with quills 	Low	<ul style="list-style-type: none"> - CDC staff to warn about ink and to wash hands after session - CDC staff to alert children of risk

Cooking	<ul style="list-style-type: none"> - Sharp knives for preparing food - dropping/ breaking bowls/ utensils - use of hot stove for cooking - Spread of germs through handling food - Tasting of food - allergies, temperature 	Med	<ul style="list-style-type: none"> - CDC staff to warn about possible dangers/ teachers & adults to supervise constantly - CDC staff to warn of possible dangers - CDC staff/ adults to be at hot stove at all times/ children warned - Hands washed before and after session - Clean cutlery used/ teachers/ children to warn CDC staff of any potential problems (nuts not used on site)
Carpenter	<ul style="list-style-type: none"> - Children dropping timbers on feet/ hands while moving them - Problems with climbing on timber frame to put higher timbers into position - Shaving wood off timber by children using relevant tools 	Med	<ul style="list-style-type: none"> - children to be warned about weight of timbers. Timbers to be carried at both ends. CDC staff and adults to aid. - Children to be warned and kept under control by CDC staff and adults - Children to be assisted and observed at all times by CDC staff

Please note: Children will take part in the introduction plus 3 other sessions from those listed above