

Risk assessment for CITY DISCOVERY CENTRE
School visits 2006
Hazards common to all visits

Hazard	Risk	Precautions taken
Children at risk from passing cars while boarding and alighting from coaches	Low	Coaches directed to safe zone in main parking area and children directed to buildings
Fire risk in buildings being used for CDC activities	Low	Fire drill twice yearly ; Emergency doors constantly kept clear ; fire alarms and fire extinguishers checked regularly (certificates of maintenance available on request)
Children tripping/falling as moving from one area/session to another	Low	Surfaces maintained. First-aid trained CDC staff on-hand
Risks arising from Ponds/ woodlands/ in the wider landscape of the site	Low	Children to be supervised by adults at all times. In addition, vegetation around water to be kept low and so hazard made obvious.
Beehives/ horses in habitation at the site	Low	Children to be supervised by adults at all times.

**Suggested risk assessment from CITY DISCOVERY CENTRE
School Geography Visits 2006**

Session	Hazard	Risk	Precautions
Classroom presentations	<ul style="list-style-type: none"> - students tripping over projector leads/ knocking projector stand - students tripping over chairs/tables 	Low	<ul style="list-style-type: none"> - leads tucked out of the way/ projector and stand put to one side before and after presentation - wide routes made around tables and chairs
Field trip round Milton Keynes	<ul style="list-style-type: none"> - road dangers while crossing road/ observing traffic - students getting lost/ abducted - students tripping/ falling over - problems with getting on and off coach in busy areas - major accidents/ problems 	Med	<ul style="list-style-type: none"> - CDC staff/ teachers/ adults/ to supervise at all times/ students warned to take care - Adults with each group at all times - Students warned not to run and stay alert - Students warned to stay alert/ adults to supervise procedure - CDC staff to carry mobile phone